



## **DRAFT MINUTES**

### **Ruislip Turtles Swimming Club – AGM**

**Monday 14<sup>th</sup> June 2021 at 7.30pm**

**Due to current restrictions the Meeting was conducted virtually, using Microsoft Teams**

#### **Present :**

Dave Lee  
Peter Horne  
Rosemary Noyes  
Don Lamb  
Bijan Ghorbanian  
Heather Johnston  
Linda Clarke  
Andy Wallis  
Cheryl Lee

#### **Apologies**

Terry Cheshire (connection problems)

#### **In Attendance :**

Gary Lee  
Lesley Taylor

#### **1) Chair**

In the absence of a Chair, Dave Lee was duly elected to chair the AGM.

**Proposed** : Rosemary Noyes  
**Seconded** : Peter Horne

#### **2) 2020 AGM Minutes**

The draft 2020 AGM minutes have been made available to members and have been public on the website for approximately the last nine months.

**Proposed** : Peter Horne  
**Seconded** : Don Lamb

#### **3) Any Matters Arising**

There were no matters arising.



#### 4) President's Report

It was noted that the President submitted a report in the absence of a Chair and Vice Chair.

The President noted that the club had lost 3 octogenarians who had done a great deal for the club. It had been a tough year with many changes to the Committee, but everyone had pulled together well. It was the first time in our history that we had been forced to close and so a year whereby we did not swim. The President thanked Lesley Taylor who had joined as a co-opted committee member during the year. The previously circulated President's report was submitted for approval.

**Proposed** : Bijan Ghorbanian  
**Seconded** : Don Lamb

#### 5) Annual Accounts

The previously circulated treasurer's report and annual accounts that had been signed by the independent examiner, Richard Fremantle, were submitted for approval.

**Proposed** : Linda Clarke  
**Seconded** : Peter Horne

#### Appointment of Auditors

It was proposed that Richard Fremantle independently examines the accounts for the financial year 2021/2022. As the Club has so little income, we don't require an audit just an independent examiner to verify them.

**Proposed** : Rosemary Noyes  
**Seconded** : Peter Horne

#### 6) Secretary's Report

The previously circulated secretary's report was submitted for approval.

**Proposed** : Rosemary Noyes  
**Seconded** : Linda Clarke

#### 7) Chief Instructors Report

It was acknowledged that a lot of work went into the reopening of the pool and the Chief Instructor's knowledge of swimming has been very beneficial. The previously circulated secretary's report was submitted for approval.

**Proposed** : Don Lamb  
**Seconded** : Andy Wallis



## 8) Election of Officers

<b>Post</b>	<b>Name</b>	<b>Proposed</b>	<b>Seconded</b>
Chair			
Vice Chair			
Treasurer	Rosemary Noyes	<b>Peter Horne</b>	<b>Bijan Ghorbanian</b>
Chief Instructor	Cheryl Lee	<b>Rosemary Noyes</b>	<b>Don Lamb</b>
Secretary	Heather Johnston	<b>Linda Clarke</b>	<b>Andy Wallis</b>
Child Protection Officer	Andy Wallis	<b>Peter Horne</b>	<b>Don Lamb</b>
Assistant Secretary	Bijan Ghorbanian	<b>Rosemary Noyes</b>	<b>Chery Lee</b>
Competition Secretary	Dave Lee	<b>Peter Horne</b>	<b>Linda Clarke</b>

It was agreed that for Committee Meetings for the next financial year, the role of Chair will be rotated. There will not be a Vice Chair. Cheryl Lee confirmed that she was happy to undertake the additional duties of the Health & Safety Officer.

**Proposed** : Rosemary Noyes  
**Seconded** : Linda Clarke

## 9) Additional Committee Members

Peter Horne	Linda Clarke	Terry Cheshire
Andy Wallis	Don Lamb	Lesley Taylor
Proposed :	Heather Johnston	
Seconded :	Rosemary Noyes	

## 10) Any Other Business

Dave Lee confirmed he was happy to continue for a further year as Club President.

There being no other business, the meeting closed at 7.55pm